

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CABINET – 14 JUNE 2016

Title of report	MINUTES OF THE COALVILLE SPECIAL EXPENSES WORKING PARTY
Key Decision	a) Financial No b) Community No
Contacts	Councillor Alison Smith MBE 01530 835668 alison.smith@nwleicestershire.gov.uk Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk
Purpose of report	To consider the recommendations made by the Coalville Special Expenses Working Party.
Reason for Decision	To progress Coalville Special Expenses projects and programmes.
Council Priorities	Value for Money
Implications:	
Financial/Staff	As set out within the budget.
Link to relevant CAT	None.
Risk Management	N/A
Equalities Impact Screening	None discernible.
Human Rights	None.
Transformational Government	None.
Comments of Head of Paid Service	Report is satisfactory

Comments of Deputy Section 151 Officer	Report is satisfactory
Comments of Deputy Monitoring Officer	Report is satisfactory
Consultees	Members of the Coalville Special Expenses Working Party
Background papers	Agenda and associated documents of the meeting held on 19 April 2016
Recommendations	TO NOTE THE RECOMMENDATIONS MADE BY THE COALVILLE SPECIAL EXPENSES WORKING PARTY AS DETAILED WITHIN THE MINUTES AND APPROVE THE RECOMMENDATIONS AS SUMMARISED AT 3.0

1.0 INTRODUCTION

- 1.1 The Coalville Special Expenses Working Party meets quarterly to consider financial issues which affect the special expenses area. As the group reports directly to Cabinet, all recommendations made will be sent to the first available Cabinet meeting after the group have met for final approval.

2.0 TERMS OF REFERENCE

- 2.1 To consider budget and financial issues which either solely or predominantly affect the special expenses area alone and to make recommendations back to Cabinet.
- 2.2 To consider possible project options regarding the allocation of surplus reserves which have been examined by the relevant budget officers and to make recommendations to Cabinet.

3.0 RECOMMENDATIONS FROM MEETING ON 19 APRIL 2016

3.1 2016/17 Events Recommendations

- 3.1.1 The Christmas Lights Switch On Event be proposed for Saturday, 3 December 2016.
- 3.1.2 The Free Car Parking Saturdays be every Saturday in December (3/10/17/24/31).

3.2 Capital Projects Recommendations

- 3.2.1 The proposal to rename Urban Forest Park be considered by Cabinet with the suggestion that Coalville Woodland Park be put out for community consultation.

3.2.2 To progress the following projects from balances/unallocated capital for development in 16/17;

- £600 for a new bench in Thringstone
- £5,000 to be earmarked as a 10% 3rd party contribution for the Clover Place Former Play Area development into a training area as part of the Thringstone Miners Social Welfare site (subject to them receiving 90% project funding from Biffa)
- £2,000 for the 100 year End of WW1 Memorial project at Urban Forest Park (creating a feature corridor/avenue of trees)
- £3,649 for the restoration of the Phoenix Green Bridge Mural (i.e. cleanse, removal of graffiti and repaint of all panels)

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Board Room, Council Offices, Coalville on TUESDAY, 19 APRIL 2016

Present: Councillor J Geary (Chairman)

Councillors R Adams, N Clarke, J Cotterill, D Everitt, J Legrys, P Purver, M Specht and M B Wyatt

In Attendance: Councillors R Johnson

Officers: Mr J Knight, Mr G Lewis, Mr J Richardson, Mrs C Ridgway and Mrs C Hammond

26. APOLOGIES FOR ABSENCE

There were no apologies for absence.

27. DECLARATIONS OF INTEREST

Councillor J Geary declared non pecuniary interests in item 5 – Capital projects update as a regular supporter of Coalville Town FC, a founder member of Mantle Lane Arts and a member of Leicestershire and Rutland Playing Field Association

Councillor J Legrys declared a non pecuniary interest in any reference to Hermitage FM due to his involvement with the organisation. Councillor J Legrys then sought advice if he was to leave the meeting during the discussion on item 4 as he would be involved in an event prior to Picnic in the Park.

The Head of Community Services advised that it would not be an interest.

Councillor M B Wyatt declared a pecuniary interest in item 4 – 2016/17 Events Update paragraph 1.1 & 1.3 Picnic in the Park as a stall holder at the event and would leave the meeting during the consideration of the event and a non pecuniary interest in any matter relating to the town centre as an owner of 2 businesses.

28. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the meeting held on 15 December 2015.

It was moved by Councillor J Legrys, seconded by Councillor N Clarke and

RESOLVED THAT:

The minutes of the meeting held on 15 December 2015 be approved and signed by the Chairman as a correct record.

29. 2016/17 EVENTS UPDATE

The Cultural Services Team Manager presented the report to Members and provided an update on each event.

Councillor M B Wyatt left the meeting for the consideration of Picnic in the Park.

Proms/Picnic in the Park Saturday 11/Sunday 12 June - to celebrate the Queens 90th Birthday

The Cultural Services Team Manager advised Members that the weekend was already a busy weekend within the district with many other events taking place. He ran through the planned events and reported that Aggregate Industries were financially supporting the event and 6 local Primary Schools were participating in painting giant art boards

Councillor M B Wyatt returned to the meeting.

Coalville by the Sea

Members were advised that the event would now be held on Friday, 19 August to avoid a clash with a Belvoir Shopping Centre event.

Christmas Lights Switch On Event

Members were advised that as the District Council no longer provided support to the Ashby event, the Coalville event could now be held on the same day, Saturday, 3 December. This would also alleviate criticism that November was too early for a Christmas event. The Cultural Services Team Manager informed Members that it was proposed to offer the 5 free parking Saturdays on 3, 10, 17, 24 and 31 December.

Councillor J Legrys advised the meeting that he had received a few complaints from residents in the area of the town centre about the firework display upsetting their pets and rather than fireworks, could a laser light show be considered. He stated that he appreciated that lasers would be more expensive.

The Head of Community Services stated that he had been made aware of the concerns raised and officers had looked into costings for a laser show. He advised Members that they had obtained a quote, but stressed that the Authority had no direct experience of the quality of the displays and that the bigger the show the bigger the cost.

The Cultural Services Team Manager advised Members that the cost of a multi colour laser show would be £2,000 with the option of add on packages for between £800 to £1,000. He advised that the firework display usually cost £1,200.

Councillor N Clarke stated that even though he had sympathy for pet owners, the firework display was popular.

Councillor D Everitt stated that the residents knew when the display was happening so they could protect their pets, which was easier than protecting them against people setting off random fireworks.

Councillor J Geary stated that the firework display was a scheduled event with wide publicity therefore residents knew when it was taking place.

Councillor M Specht stated that the laser display may be more difficult to arrange as the town was within the flight path of East Midlands Airport and therefore the airport would need to be consulted on any display.

Members agreed to stay with the firework display.

St Georges Day

Members were advised that the flags would be put up on Friday, 22 April 2016.

RESOLVED THAT:

1. The 2016/17 Events progress update be noted.

30. CAPITAL PROJECTS UPDATE

The Leisure Services Team Manger presented the report to Members and provided an update on each of the ongoing projects.

Owen Street Recreation Ground

It was anticipated that the works would be completed in May/June 2016.

Thringstone Miners Social Centre

It was confirmed that all the planning permissions for footpath diversions had been submitted and that officers were working with the trustees to secure additional funding for the proposed groundworks.

Cropston Drive BMX Track and Wheeled Sports Facility

The Leisure Services Manager confirmed that the proposals had been circulated and the project would be delivered over the year.

Urban Forest Park, Coalville

Members were advised that suggestions on how best to use the outstanding S106 monies were being considered. The Leisure Services Team Manager also advised that the report contained some proposals for renaming the park and that if the Working Party was to support a name change it would then go to Cabinet for approval and then out for community consultation.

Councillor P Purver raised concerns that the Urban Forest was on an old landfill site and asked if that put residents off visiting.

The Leisure Services Team Manager stated that there was no indication that the site was a problem, but the bigger issue was the lack of signage and awareness.

Councillor J Geary stated that he had driven to the site, noticed that there was no signage and agreed that it should be a priority. He felt that the new name should include Coalville along with either Forest or Woodland. He informed Members that he had noticed a great deal of litter around the park and felt that a small amount of money should be spent on giving the park a deep clean. He added that he understood the proposal of picnic tables, but felt that it may not encourage usage as there were no toilet facilities or running water on the site.

Councillor M Specht agreed with Councillor J Geary that signage was required and to promote the site for family activities a basic requirement of running water was needed.

Councillor J Legrys agreed with the comments about the lack of facilities at the site, but also raised concerns over the site being used by teenagers as it was away from residential properties and it could lead to anti social behaviour. He felt that the name of the park should include Coalville and felt that woodland was more appropriate than forest. He added that the Council needed to assure that the younger population knew about the park and used it.

Councillor M Wyatt stated that to install facilities at the site would cost money plus annual maintenance of them and asked officers if it would be worth considering seeing if the National Forest would take over the site.

The Head of Community Services stated that he was not aware that the trust was looking to take on any land, but there would possibly be a requirement to make maintenance payments to them.

Councillor J Geary stated that the area was valuable to the town and to maximise the potential then facilities needed to be considered. He sought advice as to whether a grant could be applied for and whether costings could be brought to future meetings.

The Leisure Services Team Manager stated that to apply for a grant such as the BIFFA scheme then 10% of the cost would need to be allocated before an application could be submitted. He added that the budget would also need to be found to ensure continued maintenance of the site.

Thringstone Bowls Club Toilet Block

Member's attention was drawn to the email within the report and that a site visit would be arranged once completed.

The Leisure Services Manager outlined the potential Capital Projects for 2016/17.

Melrose Road Green Gym

Members were advised that an anticipated cost of £12,000 would provide 4 pieces of equipment.

Bench in Thringstone

The Community Focus Officer advised Members that she had visited 5 locations with the Ward Member, from which they had come up with a proposed location on Priory Close. She informed Members that residents would be consulted and Members would be advised of the exact location.

Councillor D Everitt stated that a Thringstone had recently lost a bus service, the location proposed for the bench would be an ideal halfway stop for residents that had to walk from the other side of the village to get to the bus stop.

Thringstone Miners Social Centre Training Pitch

Members were advised that allocating £5,000 to the project would be the 10% contribution that was required for the centre to submit its funding application to BIFFA Main Grants Scheme for the outstanding amount.

Scotlands Playing Field Play Hub

It was suggested that the project was deferred until the next meeting once further progress had been made on the Lillehammer Drive MUGA.

Following a request from Councillor J Legrys, The Head of Community Services updated Members on the MUGA progress advising that the developer was re-engaged and officers were hoping to meet with them within the week to work through the issues. He informed Members that it was hoped that the work would commence by the start of the summer holidays.

Memorial Trees

Further to a request from Members to consider planting trees around Coalville to mark 100 years since the end of World War 1 and it was proposed that 10 trees were planted at the

Urban Forest Park to create an avenue/corridor. Officers would meet with relevant Members to discuss further proposals.

Councillor M B Wyatt stated that it was an excellent idea, but felt that all areas of Coalville should have the opportunity to plant trees in the run up to 2018 and that it would be fitting that 100 trees were planted for 100 years adding that it would help the younger generation to learn about the history rather than planting 10 in an area that few people knew existed.

Councillor J Geary felt that poplar trees should not be used as they had a very limited life span for what they were to be planted for and suggested the planting of one tree to mark the occasion in the peace garden at Coalville Park, along with others in open spaces.

Councillor J Legrys stated that it was unimportant how many trees were planted, but the purpose was to enable the town to have a civic ceremony to mark the occasion, adding that schools would have lessons and events to mark the event.

Following a question from Councillor M Specht, the Head of Community Services stated that he was unable to comment on the size of the trees that would be planted, but as it was intended to be a corridor to make an impact on arriving at the park they would not be saplings.

Some Members felt that the project should be expanded to allow for communities to apply for trees to be planted, suggesting that a budget be set for semi mature trees for the urban park and saplings to be given to schools and community projects.

The Community Focus Officer suggested to Members that the free tree scheme could tie in with the event that would allow schools and community projects the opportunity to obtain trees to plant to mark the anniversary.

Members agreed that the £2,000 be considered for 10 trees at the Urban Forest Park and requested that officers brought possible feature designs to a future meeting for Members to consider, and any new signage for the park would include the corridor.

Mobile Vehicle Activated Signs

It was advised that the cost of a sign was £3,000 per unit and there was a process to be followed. Leicestershire County Council had suggested that the working party invite a supplier to give a presentation on how the signs worked.

Following a question from Councillor M Specht, the Community Focus Officer advised that there was no requirement to carry out a community speedwatch and that the more locations Members could suggest the better. Site visits would then be arranged to consider the locations.

Coalville Town Guide

The Leisure Services Team Manager informed Members that following discussions with the Interim Head of Economic Regeneration and Communications it was felt that a proposed guide should be considered by the Coalville Project Team at a later date.

Phoenix Green Bridge Mural

Members were advised that the total cost of the work would be £3,649 and it would include preparation of the surrounding area, painting of the black steelwork and restoring the paintwork on the panels, which would also include a coating of anti-graffiti lacquer.

Former Arriva Bus Depot Wall

It was confirmed that the site had been purchased and the future plans for the mural would be considered by the owner.

Improved Signage

It was considered that the Urban Forest Park was included in the improved signage.

Coalville – Grass/verge maintenance

Members agreed to give Leicestershire County Council a chance to carry out grass/verge maintenance before money was allocated by the District Council to carry out some works.

Councillor P Purver requested a map outlining the areas that the County was responsible for to help Members to check that the work was being carried out.

RESOLVED THAT:

1. The progress update on 2015/16 Capital Projects be noted.
2. The proposals for 2016/17 Capital Projects be considered.
3. A presentation from a Mobile Vehicle Activated Sign Supplier be arranged for the next meeting.

RECOMMENDED THAT:

The proposal to rename Urban Forest Park be considered by Cabinet with the suggestion that Coalville Woodland Park be put out for community consultation.

31. COALVILLE SPECIAL EXPENSES - 2015/16 FORECAST OUTFURN AND CAPITAL PROGRAMME

The Head of Community Services presented the report to Members and advised that the forecast outturn was still set to be overspent and this was largely due to reduced burial income for Broom Leys Cemetery. However he stated that the balances were in a healthy position, and that following advice from the Deputy Section 151 Officer it had been agreed that £43,000 would be a prudent level of reserves to maintain. He also highlighted that £78,000 was still allocated to Capital programmes, and £12,000 could still be allocated to projects.

Following a question from Councillor J Geary, the Head of Community Services advised that the reduced salaries may have been due to no appointment being made to a vacant position, but that would need to be confirmed.

Councillor J Legrys stated that he felt that the reserves should not go below £43,000.

Members then gave consideration as to which of the potential Capital Projects as set out in item 5 they would like to allocate the £12,000 to.

RESOLVED THAT:

1. The 2015/16 Forecast Out turn be noted.
2. The Capital Scheme programme be noted.
3. The following proposals be considered further once final balances were confirmed after closure of accounts and final out turn report at the next meeting;
 - a. £12,000 for a Green Gym at Melrose Road, Thringstone

- b. Scotlands Play Hub development (uncosted)
- c. Mobile Vehicle Activated Sign (LCC referred supplier to be invited to the next meeting)
- d. Improved signage for renamed Urban Forest Park and Coalville Park once LCC have completed their signage works

RECOMMENDED THAT:

The progression of the following projects and resources from balances/unallocated capital for development in 16/17;

- a. £600 for a new bench in Thringstone
- b. £5,000 to be earmarked as a 10% 3rd party contribution for the Clover Place Former Play Area development into a training area as part of the Thringstone Miners Social Welfare site (subject to them receiving 90% project funding from Biffa)
- c. £2,000 for the 100 year End of WW1 Memorial project at Urban Forest Park (creating a feature corridor/avenue of trees)
- d. £3,649 for the restoration of the Phoenix Green Bridge Mural (i.e. cleanse, removal of graffiti and repaint of all panels)

32. DATES OF FUTURE MEETINGS

RESOLVED THAT:

The provisional dates for the future meetings be noted.

Councillor J Legrys asked if a date had been arranged for a site visit to Broom Leys Allotments as the Working Party had given a lot of money to the society. He urged Officers to chase it up.

Councillor M Specht agreed with Councillor J Legrys and added that the visit needed organising.

Councillor M B Wyatt left the meeting at 7.25pm.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 8.00 pm